

MEETING NOTICE

TO: Budget, Finance & Investment Committee
FROM: Joyce Ealy, Chairman
TIME: Thursday, January 6, 2011 – 5:30 P.M.
PLACE: Courthouse, Room 205

AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
5. General Fund Budget Amendments
 - A. Sheriff's Department (3)
 - B. County Fire & Rescue
 - C. Election Commission
 - D. Longevity Pay & Related Benefits for Several Departments
6. Recommendation to Authorize Acceptance of a Federal Grant awarded to Rutherford Volunteer Fire Department upon the Same Being Transferred to Rutherford County
7. Recommendation to Provide Funding of Up To \$130,000 for the Construction of a Fire Station for the Fosterville Volunteer Fire Department
8. Recommendation to Approve Acceptance of a Grant Contract with the Tennessee Emergency Management Agency Relative to the May 2010 Flood
9. Recommendation to Continue Contract for Large Dead Animal Removal for Another Six-Month Period and Related Budget Amendment
10. Solid Waste/Sanitation Fund Budget Amendments
 - A. Longevity Pay & Related Benefits
11. Other Business

* * * *

To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.

* * * *

cc: Commissioners
Ernest Burgess
Jim Cope
Teb Batey
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

EXPLANATION OF AGENDA ITEMS

1. The minutes of the December 9, 2010 Budget Committee Meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report.
3. The Finance Director will be presenting the Fund Condition Report for the month ending December 31, 2010.
4. The Insurance Director will present the monthly Insurance Financial Reports.
5. General Fund Budget Amendments:

- A. The Sheriff's Department will be requesting approval of the following budget amendments to recognize revenue from Clark Iron for material recycling into Law Enforcement Equipment; to recognize a partial amount of the 2010 Byrne Justice Assistance Grant funds to be appropriated into Law Enforcement Equipment; and to recognize SCAAP Grant funds to be appropriated into Maintenance & Repair of the Building:

Increase Revenue:	101-44145 – Sale of Recycled Material -	\$311
Increase Expend.:	101-54110-716 – Law Enforcement Equip. -	\$311

Increase Revenue:	101-47250 – Law Enforcement Grants -	\$16,500
Increase Expend.:	101-54110-716 – Law Enforcement Equip. -	\$16,500

Increase Revenue:	101-47990 – Other Direct Federal Rev. -	\$16,127
Increase Expend.:	101-54210-335 – Maint./Repair Bldgs. -	\$16,127

- B. The County Fire/Rescue Director will be requesting approval of the following budget transfers to provide additional funding for the Communications Account and Other Supplies & Materials. Due to Southeast Rutherford Fire Department merging with the County Fire Department, funds will be available in Other Contracted Services:

From:	101-54320-399 – Other Contracted Services -	\$15,000
-------	---------------------------------------------	----------

To:	101-54320-307 – Communications -	\$ 8,000
	101-54320-499 – Other Supplies/Materials -	\$ 7,000

- C. The Election Administrator will be requesting approval of the following budget transfer to provide additional funding for the Maintenance Agreements Account. During the Election, overage charges on the copy machines has caused the account to be short:

From:	101-51500-307 – Communications -	\$ 1,550
To:	101-51500-334 – Maintenance Agreements -	\$ 1,550

- D. The Finance Director will be requesting approval of the following budget amendments to correct budgeted amounts for Longevity Pay and the related benefits according to the actual paid:

From:	101-52500-186 – County Clerk/Longevity Pay -	\$ 50
	101-52500-201 – County Clerk/Social Security -	3
	101-52500-204 – County Clerk/State Retirement -	6

To:	101-51600-186 – Register of Deeds/Longevity Pay -	\$ 50
	101-51600-201 – Register of Deeds/Social Security -	3
	101-51600-204 – Register of Deeds/State Retirement -	6

From:	101-54210-186 – Jail/Longevity Pay -	\$ 25
	101-54210-201 – Jail/Social Security -	2
	101-54210-201 – Jail/State Retirement -	3

To:	101-54110-186 – Sheriff's Dept./Longevity Pay -	\$ 25
-----	-------------------------------------------------	-------

Explanation of Agenda Items (cont'd)

101-54110-201 – Sheriff's Dept./Social Security -	2
101-54110-204 – Sheriff's Dept./State Retirement -	3

6. The County Fire and Rescue Director will be requesting approval to authorize the County Mayor to accept a Federal Grant in the amount of \$54,000 that was previously awarded to the old Rutherford Volunteer Fire Department subject to the grant being transferred to the County; and to authorize execution by the appropriate County officials.
7. The Fosterville Volunteer Fire Department previously requested that the County fund a one bay unmanned station on the Midland side of the railroad tracks. The Fosterville Department has now purchased property and the County previously allocated \$55,000 for the station. The Fosterville Board has now decided a more permanent two bay structure with the potential for an office and occupied space should be built and is estimated at \$147,900. The County previously allocated \$55,000 from the Development Tax and Fosterville has \$20,000. Mayor Burgess advised the Public Safety Committee that the real property would become County property and in turn the County would execute a long term lease back to the Fosterville Volunteer Fire Department. The Public Safety Committee voted unanimously to approve up to \$130,000 for a fire station on the west side of the railroad tracks in Midland.
8. The Emergency Management Assistant Director will be requesting approval of a Grant Contract with the Tennessee Emergency Management Agency in the amount of \$65,386.10 for costs incurred during the May 2010 flood. The Public Safety Committee voted unanimously to approve acceptance of the reimbursement grant and any future further addendums resulting from the May, 2010 floods for all County entities.
9. Mayor Burgess will be requesting approval to continue the contract for large dead animal removal with another six month contract at a cost of \$15,000. There is \$5,000 available in the line item. Approval of the following budget amendment will be requested to provide the additional funding needed to continue the service for six months:

From: 101-39000 – Unassigned Fund Balance -	\$10,000
To: 101-55710-312 – Contracts w/Private Agencies -	\$10,000

10. The Finance Director will be requesting approval of the following budget amendments for the Solid Waste/Sanitation Fund to correct the budgeted amounts for Longevity Pay and the related benefits according to the actual paid:

From: 116-55732-186 – Convenience Centers/Longevity Pay -	\$	175
116-55732-201 – Convenience Centers/Social Security -		11
116-55732-204 – Convenience Centers/State Retirement -		22
116-55732-212 – Convenience Centers/Employer Medicare -		3
To: 116-55720-186 – Litter Grant/Longevity Pay -	\$	175
116-55720-201 – Litter Grant/Social Security -		11
116-55720-204 – Litter Grant/State Retirement -		22
116-55720-212 – Litter Grant/Employer Medicare -		3

11. Other Business